POSITION AVAILABLE

Title: Research Assistant III - Demographics
Grade: 54

General Responsibility:

Harvard University’s Joint Center for Housing Studies (JCHS) seeks applications for a research assistant to conduct research related to issues of housing demographics and trends in housing markets for Harvard’s nationally recognized housing research center. Since its founding in 1959, JCHS has been a leader in advancing public understanding of housing issues and policy. Through its research, education, and public outreach programs, JCHS helps leaders in government, business, and the civic sectors make decisions that effectively address the needs of cities and communities. As member of the JCHS research team, the research assistant will contribute to the Joint Center’s research products, events, and other activities—with a focus on topics related to issues of housing demographics and market trends.

Specific Duties:

- Supports senior research associate in research in housing demographics, covering topics such as trends in the age, race/ethnicity, and family living arrangements of the population and households; household formation and homeownership; immigration and domestic mobility; trends in geographic living patterns and changing preferences for living in suburbs and urban areas and different regions.
- Supports senior research associate in research in housing market trends, covering topics related to supply and demand including analysis of residential construction, home prices, sales, and vacancies at the metro area and national level in addition to trends in household incomes, wealth levels and debts.
- Supports JCHS household growth projections with database management and analysis as needed. May train others as needed.
- Summarizes and compiles literature and organizes required material for reports, working papers, and journal articles; drafts and/or writes publications; and performs other project duties as required both independently and in collaboration with senior staff.
- Prepares spreadsheets, charts, and graphs to support public presentations by senior staff, and may deliver short research presentations at conferences as required.

Basic Requirements:

Candidates must have an interest in topics related to housing and/or demography. Experience with statistical software packages such as SAS, Stata. GIS programming and analysis skills strongly desired. Experience with Microsoft Excel and Powerpoint applications.

Additional Requirements:
Preference will be given to those with a master’s degree in demographics, geography, urban planning, public policy, economics or related field and 1 - 2 years research experience. Strong analytical and oral and written communication skills. Candidate must have employment eligibility to work in the United States.

Application Instructions:
Applicants should submit a cover letter, resume, via Harvard’s recruitment management system, ASPIRE (job requisition number 36731BR). Applications will be reviewed on a rolling basis as they are received.
We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation or any other characteristic protected by law.